

## TERMS OF REFERENCE

### Services Required for Re Development of CPDI Budget Tracker App

Assignment	To redevelop CPDI Budget Tracker App according to updated Google Play Store Policy
Duration	25 Working Days
Last date to apply	23-10-2023
Submission to	hr@cpdi-pakistan.org

#### **About CPDI:**

Centre for Peace and Development Initiatives (CPDI) is an independent, non-partisan and a not-for-profit civil society organization working on issues of peace and development in Pakistan. It is registered under Section 42 of the Companies Ordinance, 1984 (XLVII of 1984). It seeks to inform and influence public policies and civil society initiatives through research-based advocacy and capacity building in order to promote citizenship, build peace, improve governance and achieve inclusive and sustainable development. Areas of special sectoral focus include promotion of peace and tolerance, rule of law, local governance, transparency and access to information, budget watch, media development, electoral reforms, legislative strengthening and democratic development.

#### **Background:**

CPDI Budget Tracker Mobile Application(App) has been removed from the Google Play store due to outdated code in use. The app code needs to be updated according to new policies and available android version. The App developer needs to restructure the code and submit it to the android playstore to make it available for download on all devices.

#### **A. The Assignment:**

The main objective of this assignment is to develop a user-friendly and accessible mobile application that allows citizens to:

- Access detailed information on government budgets at different levels (national, provincial, and local).
- Track budget allocations and expenditures for specific projects and programs.
- Receive timely updates and notifications regarding budget-related events and developments.
- Submit feedback and reports on budgetary issues or discrepancies.
- Promote transparency and accountability in all levels of government spending.

**B. Scope of Work:**

The selected vendor will be responsible for the following tasks:

- Conduct a thorough analysis of CPDI's requirements and expectations.
- Knowledge of budget format at national, provincial and local level;
- Design and develop a user-friendly mobile application for Android platforms.
- Implement a secure and robust database system for storing budget-related data.
- Integrate data sources to provide real-time budget information.
- Ensure the app complies with data privacy and security regulations.
- Provide regular updates and maintenance support.

**C. Payment to Consultant:**

- 30% before the start of the work
- 70% upon completion of the work.

**D. Deliverables:**

The vendor is expected to deliver the following:

- Fully functional CPDI Budget Tracker App for Android.
- Comprehensive documentation for the application.
- Training materials for CPDI staff and end-users.
- Maintenance and troubleshooting with support plan for a specified period after deployment.

**E. Required Qualification and Competencies:**

The selected vendor should possess the following qualifications and meet specific requirements:

- Proven experience in developing similar mobile applications for NGOs or government organizations.
- A portfolio showcasing successful projects in mobile app development.
- A team of skilled developers, UI/UX designers, and quality assurance experts.

- Familiarity with data security and privacy best practices.
- Ability to provide ongoing technical support and updates.

#### **F. How to Apply:**

Interested Individuals can send their detailed technical proposal (70% weightage for evaluation), explaining the approach and methodology, CVs/Profile highlighting the relevant experience and qualification as well as the financial proposal (30% weightage for evaluation) mentioning the name of assignment at: [hr@cpdi-pakistan.org](mailto:hr@cpdi-pakistan.org). The financial proposal should be inclusive of applicable taxes and work-related logistical costs (i.e., travel/ lodging, incidentals, etc.), as required for assignment related activities and meetings at CPDI office. No expense claims will be entertained/paid by CPDI.

Last Date to Apply: 23th October 2023

\*Late submissions will not be entertained.